

RETURNABLE DOCUMENTS

APPENDIX 1 - FORM OF TENDER CERTIFICATE TENDER FOR THE PROVISION OF DPO AS A SERVICE

To be returned by **Noon 11th October 2021**

Tender for: **DPO as a Service**

Tender Ref: **GoJ/2021/594**

Offer of Goods and/or Services

1. We have examined the documents listed below. In accordance with the terms and conditions contained in the document listed below we offer to provide the goods and/or services required during the contract period and for the sums, rates and percentages given in the clauses below.

- **Tender Particulars (Section 1)**
- **Instructions to Tenderers (Section 2)**
- **Specification of Requirements -Price and Non-Price and returnable Documents (Section 3)**
- **The GoJ's Conditions of Contract (Section 4)**
- **Form of Tender Certificate (Appendix 1)**
- **Non-Collusive/Non – Canvassing Declaration Certificate (Appendix 2)**
- **Observations to the Contract (Appendix 3)**
- **Compliance with GoJ Terms & Conditions of Contract (Appendix 4)**
- **Commercially Sensitive Information (Appendix 5)**
- **Key Personnel (Appendix 6)**
- **Pricing Response Workbook (Appendix 7)**

Contract Price

2. We agree to be bound by our pricing proposal (Contract Price) for the provision of the goods and/or services as incorporated in our Tender Response.
3. The Contract Price excludes VAT for the full contract period.
4. The Contract Price is made up as per the pricing schedules for individual sections of the goods and/or services as applicable.
5. We understand the GoJ will not pay Value Added Tax in accordance with the Conditions of Contract.
6. We understand that we will invoice the GoJ against the agreed activity schedule for work done and GoJ will pay in accordance with the Conditions of Contract.

Adjustment of Price on extension of initial contract period

7. The Contract Price will remain fixed for the initial contract period. If the GoJ extends the contract period, the price for any extension of the initial contract period will be discussed and agreed by the parties.

Confidentiality

8. We have not told and will not tell anyone else, even approximately, what our Contract Price is, or will be, before the deadline for receipt of Tender Response. We understand that the only exception is if we need an insurance quotation to calculate our Contract Price. We may give our insurance company or brokers any essential information they ask for, so long as they understand we do so in strict confidence. We have not tried and will not try to obtain any information about anyone else's Tender Response. We have not made and will not make any arrangement with anyone else about whether or not they should tender, or about their or our Contract Price.

Other Contract Terms or Conditions

9. We agree that any other terms or conditions or any general reservation which may be provided on any correspondence emanating from us in connection with this procurement exercise or with any contract resulting from this procurement exercise shall not form part of this offer of goods and/or services unless specifically agreed by the GoJ in writing.

Validity of Offer

10. Unless stated otherwise by the Tenderer, Tender Response shall remain valid for 90 days from the closing date for receipt of Tender Response. A Tender Response including a shorter period will be rejected.

Acceptance of Offer

11. The GoJ is not bound to accept this Tender Response (or any Tender Response) that it may receive, whether it is lower, the same, or higher than any other Tender Response.

General

12. We confirm and undertake that if any information contained in the Tender Response becomes untrue or misleading, we shall notify the GoJ immediately and update such information as required.
13. We understand that the GoJ has no liability as respects any cost or expense that we may incur in preparing and submitting our Tender Response.
14. We confirm that the undersigned are authorised to commit the Tenderer to the contractual obligations contained herein the ITT and the Contract.

Appendix 1 - Form of Tender

Signed



Date: 19th October 2021

In the capacity
of:



Authorised to sign Tender for and on behalf of:

Calligo Ltd

Company Registration Number:

108654

Tel. No:

01534 873000

E-mail address:

